



Minutes of the Meeting held on Wednesday 21st August 2013

In attendance: Dr Colin Machin (Chairman) (CM)
Mr Simon Bardsley – WMC (SB)
Ms Shahena Khatun – WMC (SK)
Mr Alfred Geary (AG)
Mr Keith Verrall (KV)
Mr John Bristow (JB)

Apologies: Mrs Hasmeeta Parmar (HP)
Pamila Kalia (Pharmacist) (PK)

ONGOING MATTERS

- **NAPP/Other PPG's Update**

CM has circulated NAPP newsletter. Nothing else to report at present

- **PPG awareness event**

Dates for Saturday flu clinics are yet to be confirmed, tentative dates are 12th/19th/26th October. SB advised GPs are concerned that providing refreshments at event will cause patients to be on site longer than required which could cause problems with car parking due to the number of patients who are expected to attend for flu clinic. It was agreed there would be no hot drinks provided but a suggestion for sugar-free cold drinks being made available was put forward, this is to be discussed further. **Action: CM/SB**

CM suggested KV & JB form a sub-committee to work out how best to run the event.

- **Batch/Repeat Prescriptions**

SB reported that practice training for EPS will be taking place on 4th September and the scheme will "go live" on 10th September. The idea is to concentrate on getting the EPS scheme up and running correctly and then look at batch prescribing. Training will be done live to ensure accurate learning as the scheme may not be suitable for all patients.

CM enquired if patients would need to apply for this via the practice. The preferred method would be to apply via pharmacies where possible but the practice can be approached to get this set up. The service works for acute and repeat scripts but patients should be made aware that there will be some exemptions; this is to be clarified further once the training is complete. The new system will run alongside the old system when it is launched so patients continue to receive an efficient service in the interim.

- **Medication Wastage/Care Homes**

Nothing further discussed

- **September PPG Newsletter**

SB has written an article on EPS and replied to the suggestions slips which will go into the newsletter.

CM would like more articles to be submitted.

SB/KV/JB to compile an article on the Summary Care Record (SCR) project which is to be rolled out later this year **Action: SB/KV/JB**

- **New Secretary**

SB introduced Shahena Khatun (SK) as the new Secretary to the PPG committee. SK has recently been employed at the practice as Operations Supervisor.

- **Selection Criteria/Application Form for New Members**

CM suggested reviewing JB's application form for any thoughts/ideas on how the form can be improved. **Action: All**

- **Loughborough's Inner Relief Road**

To date no problems have arisen. SB reported that there had been a possible inference from a County Council representative that no right turn can be taken when exiting from Canal Bank. SB will enquire further and JB has been asked to find out any further information on this. **Action: SB/JB**

MATTERS ARISING

With the recent loss of PPG members Darren and Penelope, it was agreed by all present that the PPG committee needs new members. CM suggested speaking to the GPs for recommendations of patients, preferably of different age groups, who may be suitable candidates. SB will take this forward and ensure practice is proactive in enlisting new members. **Action: SB**

KV recently came across an article in a newspaper regarding the selling of patient data to other NHS organisations and private companies for research purposes. Although patient data should be anonymous and patients have the right to opt out of any data extraction schemes, these organisations could be facing prosecution under the Data Protection Act. SB advised that this is most likely due to the Summary Care Record (SCR) project which is due to come into effect this autumn and CCGs will be writing to all patients over the age of 16yrs with information which will include an opt-out form. There is no other information available currently about what will be on the SCR but SB and SK feel it will only be essential information needed in an emergency situation, SB to speak to CCG to clarify this. **Action: SB**

Meeting closed at 7:00 pm

Date of next meeting: Wednesday 18th September 2013 at 6:00pm